



## Company Description

Our company is a well-established real estate and property development firm located in Abuja. We are reputable company that require the urgent services of a **Certified and Experienced Civil Engineer (2) and Quantity Surveyor** at the building site. The persons would oversee, supervise and inspect construction of building structures and infrastructure, such as buildings, roads, water and sewerage systems.

We need suitable candidates for the position of:

- a. **Civil/Site Engineer (2)**
- b. **Quantity Surveyor (1)**

## Civil/Site Engineer

### Job Summary

*The Site Engineer ensure that the construction project follows the required design, using the correct materials and quality in a safe manner. He ensure all design and material changes are correctly incorporated into the construction project. Oversee the day to day running of the site. Inspect project sites to monitor progress and ensure conformance to design specifications and safety or sanitation standards.*

### Job Description

- ✚ Act as the main technical and management lead on the construction site.
- ✚ Manage, monitor and interpret all aspects of the approved drawings provided for the project.
- ✚ Ensure accurate setting out and leveling of the work in accordance with the drawings/specifications.
- ✚ Check plans, drawings and quantities for accuracy of calculations.
- ✚ Ensure quality control and testing of work and materials is carried out in accordance with the specification requirement.
- ✚ Oversee the selection and requisition of materials.
- ✚ Liaise with Subcontractors, Supervisors, Quantity Surveyors and the general workforce involved in the project.
- ✚ Carry out day-to-day management of the site, including supervising and monitoring the site labour force and the work of any subcontractors.
- ✚ Plan the work and efficiently organize the site facilities to meet the agreed deadlines.
- ✚ Oversee quality control and health and safety matter on site.
- ✚ Maintain comprehensive and accurate records of own activity related the ongoing construction site tenable traceability.
- ✚ Resolve any unexpected technical difficulties and other problems that may arise.
- ✚ Performs other tasks as assigned.

### Special Conditions

- \* Proven experience with flat slab construction is compulsory
- \* Excellent detail orientation
- \* Knowledge of workflow processes
- \* Ability to work under considerable pressure to deliver on fixed deadlines.

## **Job Requirement/Qualifications**

- A good first degree in Building/Civil Engineering or equivalent from a reputable University or Polytechnic.
- A minimum of 5 years cognate experience in similar position is desired.
- Must be able to interpret structural drawings with precision
- Must have eyes for details and not be prone to errors.
- Excellent leadership, negotiating and influencing skills.
- **Must be a MALE and resident in Abuja**
- Experience in a Real Estate firm is highly desired
- Must be ready to resume work immediately
- Project management and supervision skills.
- Excellent communication and interpersonal skills.

## **Quantity Surveyor**

### **Job Summary**

*The Quantity Surveyor manages all costs relating to Building and Civil Engineering projects, from the initial calculations to the final figures. Surveyors seek to minimize the costs of a project to the barest minimum, yet enhance value for money, while still achieving the required standards and quality.*

### **Job Description**

- ✚ Conduct feasibility studies to estimate materials, time and labour costs.
- ✚ Perform risk, value management and cost control - Set budgets for payments, inventory needs, and materials
- ✚ Advise on procurement strategy
- ✚ Identify, analyze and develop responses to commercial risks
- ✚ Prepare and analyze costings for tenders
- ✚ Allocate work to subcontractors
- ✚ Analyze outcomes and write detailed progress reports
- ✚ Value completed work and arrange payments
- ✚ Maintain awareness of the different building contracts in current use
- ✚ Understand the implications of health and safety regulations.
- ✚ Professional qualification will be an added advantage.
- ✚ Act as a liaison between clients and site managers/engineers
- ✚ Keep track of construction materials and inventory
- ✚ Document progress, materials, and reports on project
- ✚ Analyze completed projects to determine ROI and compare costs
- ✚ Site inspection and taking physical measurements
- ✚ Project cost tracking and documentation
- ✚ Strong technical understanding of roles listed above and effective communication
- ✚ Constant rate development for pricing.

## **Job Requirement/Qualifications**

Experience working closely with Architects, contractors, vendors, and project managers

Minimum of 4-5 years of relevant experience in a Quantity Surveying role

Must be able to work with little or no supervision.

Must be able to work well under pressure.

Must be able to communicate effectively.

Must be very vast in Microsoft Word and Excel.

Must be technologically driven, with experience doing the following:

Develop an online-based vendor database

Developed a systematic way to ensure vendors meet set requirements

### **General Requirements**

Practical and logical mind and a methodical way of thinking

A creative and innovative approach to problem-solving

Strong numeracy and financial management skills

Negotiation and teamwork skills

The ability to motivate and lead those on site

Excellent communicative skills (both verbal and written)

Adaptable to change in a fast-paced company

Must be self-disciplined, have great time management skills and ability to work with limited supervision.

### **Method of Application**

Interested and qualified candidates should send their CV and Cover Letter to [info@preciseconcept.ng](mailto:info@preciseconcept.ng) or [sontanhr@gmail.com](mailto:sontanhr@gmail.com) using Position Title as the subject of their email application. **Application Closes**

**Wednesday, August 26, 2020.**